

CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

FIELD TRIPS

4.43+

I. Educational Field Trips

Any trip which is directly related to a unit of instruction being studied by a particular group of students shall be considered an educational field trip. A field trip will be approved only when related to the instructional program of the school. **Schools shall develop procedures to ensure all students have equal access to participate in educational field trips regardless of financial need.** The teacher shall direct the request for a field trip to the principal. The request shall include an outline of the trip and shall show how the field trip will be of benefit to the students.

II. Extracurricular Field Trips

A trip which is not directly related to the instructional program but which is related to a school-sponsored or connected activity shall be considered an extracurricular trip.

III. The Superintendent, or his designee, shall develop procedures to be followed relating to educational and extracurricular field trips.

IV. The parent, as defined by Florida Statutes, shall be notified prior to any field trip. Such notice shall state the place to be visited, the date of the trip, the time of departure, and the time of return to the school. Any student making a trip shall present a note from his/her parent giving permission for him/her to make the trip.

V. Walking field trips are specifically prohibited without the expressed consent of the appropriate Director.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.43, 1006.21, 1006.22, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-3.017

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NOTES:

Please refer to: Procedure 4.43 – Field Trips